



**SB 1440 Implementation and Oversight Committee (IOC)
Monday, April 18, 2011 Meeting Minutes**

Call to Order

Co-chairs Erik Skinner and Ephraim Smith called the meeting to order at 10:10 a.m.

Committee Member Attendance

X	Ephraim Smith (co-chair)	X	Erik Skinner (co-chair)
A	Milton Gordon	X	Eloy Oakley
X	Donald Para	X	Pam Deegan
X	Douglas Freer	X	Carsbia Anderson
X	Sandra Cook	X	Daniel Nannini
X	James Postma	X	Jane Patton
X	Andrea Renwanz-Boyle	X	Michelle Pilati
X	Eric Forbes	X	Linda Michalowski
X	Christopher Chavez	A	Alex Pader (Brandon Kline substituting)

Brandon Kline, from Lake Tahoe Community College, substituted for Alex Pader.

Committee Tasks

- Approval of February 2, 2011 Summary Notes
 - A member suggested the paragraph beginning with “Another local definition” (p4) be revised to read “For the purpose of SB 1440 degrees, local means minimum units for local designation”
- Approval of March 1, 2011 Summary Notes
- A member asked for clarification regarding course registration priority (p3). It was decided this topic will be discussed in more detail during the afternoon.
- Review of IOC Decisions to Date
 - A new document was introduced providing a list of critical decisions made by the committee, where those decisions are formally recorded and what actions will be needed to implement. Staff member Jeff Spano shared that the document is a draft and still requires discussion between both segments, and then will be brought back to the IOC committee. Members were asked to review and forward comments to Jeff.
 - A member requested adding an item regarding ASSIST displaying the degrees.

- A member noted item 10 on the handout is associated with a resolution passed last week by ASCCC at their spring 2011 plenary, and can be updated as complete.
- A member requested the need for clarity of local area when a student's local CSU does not offer the major.
- Item 18 will be updated to indicate that a related resolution was passed at the spring 2011 ASCCC plenary.

Announcements

- Meeting of the Chancellors (Ephraim Smith/Erik Skinner)
 - Co-chair Smith updated the committee regarding a meeting last month between the CSU and CCC system chancellors and attended by the IOC co-chairs. The chancellors discussed SB 1440 implementation progress and critical issues, including admission priorities, American Institutions and Ideals, and CSU campus participation in accepting statewide transfer degrees. Co-chair Smith distributed CSU's understanding of agreements made by the chancellors.
 - Co-chair Smith shared that the chancellors agreed that all campuses will participate, but clarified that this does not mean system wide participation at the degree level. Co-chair Skinner shared that Chancellor Scott voiced that this is a statewide initiative, and statewide participation was necessary. A member representing the CSU Academic Senate urged a strategy allowing CSU campuses to opt-in at the degree level, as an opt-in strategy will ensure continued support of CSU faculty, and in the long-term result in greater participation. Discussion followed regarding the importance of statewide participation and strategies to encourage full participation.
 - A member asked about registration priority, responding to a statement on the CSU handout. The document suggested that both CSU and CCC will implement a registration priority policy for students pursuing SB 1440 degrees. CSU indicated that to allow their system to implement the initial registration priority would depend on the timing of admission. At a few campuses, it will be necessary that SB 1440 students participate in their orientation process. The capability of CCCs providing registration priority was discussed and it was determined that more conversation would be necessary to investigate if and how such a proposal could be implemented. The capability of CCCs to uniformly provide registration priority at all colleges, given the system's decentralized nature and limited mechanisms to mandate system wide activities, was discussed. Co-chair Skinner indicated support for pursuing this proposal and suggested that the California Community College Student Success Task Force might provide a productive venue to work on its implementation.
 - A staff member asked about handout item 8, which described documenting AA-T/AS-T award via electronic transcript. It was noted that this item is contingent on all community colleges participating in e-transcripts, and the e-transcript software being modified to support the proposal. A member asked that the document be amended to indicate that full participation is contingent upon funding.
 - It was noted that the discussion of American Institutions and Ideals (AI) is not reflected on the handout. Co-chair Smith shared that it was decided that CSU will recommend to

their Board of Trustees that AI be made optional to include as a graduation requirement.

- American Institutions and Ideals (Eric Forbes)
 - As noted in the preceding topic, a recommendation will go to the CSU Board of Trustees to remove AI as a system wide graduation requirement and make it optional for the CSU campuses. It is hoped that this will give CSU campuses greater flexibility in modifying upper division requirements to enable AA-T and AS-T students to complete the baccalaureate degree within 60 additional units and, therefore, declare their majors similar.
- TMC Degrees Update (Jane Patton)
 - Jane shared that several TMCs are currently under review. The most recent vetting cycle ended April 11. Staff member Stephanie Low shared that TMCs approved in May will not result in degrees until the curriculum process at colleges resumes in the fall. Detailed TMC status is included at the end of this document.
- CCC Report on Program Submissions (Stephanie Low)
 - Stephanie reported that the CCC Chancellor's Office has approved three AA-T degrees (Communication Studies, Sociology and Psychology). All three degrees were submitted by College of the Desert. Stephanie has also posted on the Academic Affairs web site examples of documents submitted by the College of the Desert. A total of eighteen proposed degrees have been received from approximately eight colleges, and an additional thirty degree proposals have been entered into the curriculum management system.
- CSU Report on Similar Majors Mapping (Ken O'Donnell)
 - Ken provided a chart displaying the mapping process. He noted that the CSUCO will retain a repository of CSU majors by campus. As AA-T / AS-T approved degrees are forwarded by the CCCCO, the CSUCO will post the approved CCC degrees that have been deemed similar to CSU campus majors. Ken also elaborated that if a CSU campus has said yes to a TMC template, then every CCC using that TMC template to construct their degree will automatically receive "similar" mapping in the CSU system.
- Report on Catalog Language (Michelle Pilati)
 - Michelle shared that draft language was written and distributed, noting that the language was intentionally vague, as it was written within the boundaries of the new law and the current state of SB 1440 implementation.
- Report on Joint Letter to Faculty and Instructional Administrators (Linda Michalowski)
 - Linda reminded the group that at a previous meeting it was decided that a joint letter from the two chancellors and the two academic senate presidents would be drafted to encourage and endorse active faculty engagement in the TMC development process. She distributed the draft letter, which had been previously reviewed and approved by the IOC co-chairs and the academic senate presidents. A member inquired whether the letter was ready for distribution. Discussion followed and a member shared that given

the chancellors' recent meeting, much more information is available to share and the letter is an opportunity for them to communicate. Co-chair Smith suggested a few sentences would be beneficial to get the campuses to begin thinking about how to implement some of the items discussed by the two chancellors. A member suggested sending the letter without the chancellors' signatures, but instead from the IOC co-chairs and academic senate presidents. A member suggested that at the next Intersegmental Curriculum Work Group (ICW) meeting, ICW could begin the process of drafting a follow-up letter from the academic senate presidents. Members agreed that the drafted letter should be published and additional detail from the recent chancellors' meeting should be communicated in a follow-up letter. Co-chair Smith said he would discuss sending the current letter as drafted with Chancellor Reed. It was also decided the second letter should be drafted as soon as possible, and that it outline agreements to date and work in progress.

- Intersegmental Web Site (Linda Michalowski)
 - Linda shared a handout with the committee that presented a draft mock-up of the intersegmental web site. She also informed the group that a domain name has been registered: www.sb1440.org. The web site is intended to push information out to staff and faculty at both CSU and CCC institutions. Development work will continue on the web site with a progress update at the next IOC meeting. Members were asked to review the draft mock-up and forward comments to Linda.

- Policy on Course Substitutions and Waivers (Jane Patton)
 - Jane updated members that at last week's ASCCC Spring 2011 plenary, a resolution regarding course reciprocity was passed. The resolution urges local senates and curriculum committees to adopt a reciprocity policy for courses contained within a TMC. Jane also shared that another resolution was passed encouraging local senates to take measures to ensure substitutions made for courses within a TMC are appropriate, and that review be undertaken to ensure the substitution process is rigorous. A member asked how this decision could advance beyond a resolution. Jane reminded members that the community colleges are autonomous in nature, with 72 districts, but suggested the ICW committee could review existing title 5 policy on substitutions to identify existing relevant regulatory requirements.

- High Unit Majors (Eric Forbes)
 - Eric suggested that the opportunity to include high unit majors be discussed. High unit majors are majors that require more than 120 units to receive a baccalaureate degree, such as engineering majors. While the law is specifically limited to 120-unit majors, it was agreed that we should consider including high unit majors as part of the implementation of SB 1440. A member suggested it would be an appropriate discussion in the fall after the more immediate priorities related to the 120- unit majors are further along; there were no objections to postponing the work on high unit majors until that time.
 - It was suggested that high unit major discipline groups that want to be included in SB 1440 could proceed for now on their own. In response, a member reminded the committee that the process for TMC development and curriculum review of high unit

majors should continue to be done solely through the C-ID program and its discipline input sessions, rather than outside of that structure, and the committee seemed to agree.

Action Item Summary (Linda Michalowski)

- Linda summarized the action items from the meeting, as follows:
 - Decision worksheet introduced by Jeff Spano will be reviewed by members and comments forwarded to Jeff
 - The joint letter will be distributed after Co-chair Smith obtains Chancellor Reed's approval
 - A second letter listing a summary of key decisions will be drafted for the next meeting and include CSU enrollment priority information. Eric Forbes will help with input.
 - Disciplines in each stage of TMC review will be listed in the notes from this meeting (see section below)
 - Academic Senate presidents will draft a follow-up letter for faculty
 - Members will forward web site comments to Linda Michalowski
 - ICW will review title 5 policy regarding course substitutions
 - A subgroup will be formed to evaluate the feasibility of CCC registration priority for students who declare themselves as SB 1440 degree students. It will include Carsbia Anderson, Dan Nannini, Jane Patton, Pam Deegan, someone from A & R and a CSU representative.

Schedule Future Meetings

- The next meeting date is Friday, May 27 in Irvine.

Adjournment

- The meeting was adjourned at 2:40 p.m. by co-chairs Skinner and Smith.

Brief TMC Status Summary As of April 19, 2011

- Finalized:** The TMC is reviewed by the ICW and accepted for use by the colleges to develop AA-T or AS-T aligned degrees. Descriptors are deemed finalized upon review and the integration of feedback by the FDRG.
- Vetting Completed:** The discipline faculty from the two segments have reviewed the TMC/Descriptors. TMCs and Course Descriptors are posted for review at www.c-id.net.
- Vetting Beginning:** The TMC/Descriptors are or will soon be available to the discipline faculty for review.

	Discipline	TMC Status	Descriptor Status	Notes
Finalized				
	Psychology	Process complete		Most descriptors finalized. Need stats.
	Sociology	Process complete		All descriptors finalized.
	Communication Studies	Process complete		Most descriptors finalized. Need mass comm and persuasion.
	Mathematics	Process complete		A number of descriptors still needed.
Vetting Completed	Ended 4/11			FDRG reconvening to review the summary comments and modify the TMC if necessary.
	Administration of Justice	Vetting Closed	Vetting Closed	
	Kinesiology	Vetting Closed	Vetting Closed	
	ECE	Vetting Closed	Vetting Closed	
	Geology	Vetting Closed	Vetting Closed	
	History	Vetting Closed	Vetting Closed	
	Physics	Vetting Closed	Vetting Closed	
	Theatre	Vetting Closed	Vetting Closed	

Vetting Beginning	Start the week of 4/18 and end by 5/16			
	Art History	Vetting Open	Vetting Open	
	Biology	Vetting Open	Vetting Open	
	Studio Art	Vetting Open	Vetting Open	
	Business	Vetting Open	Vetting Open	